

## RISK MANAGEMENT - BACKGROUND CHECK

All Coaches, Assistant Coaches, and other adult volunteers are required to complete a background check.

This is a quick, simple process that you complete through the Eastern NY Youth Soccer Association (ENYYSA). Glen Cove Junior Soccer does not collect or retain any of your personal information.

To complete the process you need an email address, your Social Security number, and a credit card.

Here is what to do: Go to <http://www.enysoccer.com>

(This is the eastern NY Youth Soccer Association website)

On the pull-downs find **PROGRAMS -> Risk Management -> Registration**. Click on the Link to "**Long Island Junior Soccer League (LIJSL)**" Click on the big box "**Login/Register**" If you have not done this before follow the process to Register and create an account. If you are renewing your background check simply Login.

When completing the questions, under "Role" choose "Recreational Coach"; under "club" pick "Glen Cove"; for anything else you can just leave blank. If there is no (\*) the information is not required (like age group, coaching license etc.)

When you are done you will get two emails, usually within 10 minutes. The first will be a receipt for your credit card payment. The second will be an email with the subject "Background Check Complete". The email comes from "Dianna Knight <dianna@enysoccer.com>" and may end up in your spam folder.

Please forward the "Background Check Complete" email to James Greenberg [ggesqsjames@aol.com](mailto:ggesqsjames@aol.com) when completing the background check you paid \$10 by credit card. The Glen Cove Junior Soccer League will reimburse you after you forward the completion email.

The Background Check must be repeated for the Fall of each odd numbered year for you to continue volunteering (i.e. complete check again in Summer 2013, Summer 2015, Summer 2017 etc.)

Thank you for your cooperation & for VOLUNTEERING!!

*James Greenberg*, GCJSL Risk Management Coordinator